



Westwood Village

To All Westwood Village Homeowners:

The Westwood Village Board of Directors have been made aware of a security issue which requires your immediate attention. Residents have shared their entry code with delivery services and/or vendors.

This is not acceptable and will not be permitted to continue. The coded keypad is an added safety measure for ALL building residents. Outside vendors should contact you via entering your name or Unit # to obtain your permission for interior entrance.

When residents blatantly give out their codes we all become at risk for possible criminal acts against our home or person. One of the many reasons persons purchased homes in our community was for the secure safe environment. We at Westwood Village continue to have the highest regard for everyone's safety and take this issue very seriously.

Due to these acts that compromise the safety of our homes and residents, **effective immediately:**

If you have divulged your access code please contact any Board member so we may remove that access code and reissue you a new one. Please contact any vendor you have given your code to and ask that they remove it immediately. As an example, we have been made aware that Amazon delivery drivers have an access code to ALL of our buildings. This is NOT acceptable and they along with all other delivery services, should leave your orders in the main entry door hallway if you are not home and unable to buzz them in.

Going forward, any resident who has been identified as sharing their entry security code with delivery personnel or vendors, **may** have fines imposed and **may** have their chosen access code removed. Entry will only be accessible with your key or remote entry fob. To obtain issuance of a new access code, you will be asked to address the Board for consideration.

Thank you for your prompt attention to this very serious concern.