

Westwood Village Website Access Form

Please answer the following questions and **return the completed form to your Building Captain Please print neatly.** Thank you!

To access the secure sections of the Westwood Village web site, you must provide the information below. Please note you can request to keep your record, phone and email address private (see below).

- The Board of Directors maintains a Westwood Village Homeowners' Directory on our web site. Please provide the requested information for each member of your household. The * denotes required information to receive a login and password to the web site.

*Building Address : _____ *Unit number: _____

*Resident Name #1: _____
(as you wish it to appear on the website)

*Email: _____

Home Phone: _____ Cell Phone: _____

Resident Name #2: _____
(as you wish it to appear on the website)

Email: _____

Cell Phone: _____

Please circle your selection yes or no for each of the following:

Private Record	Yes (I want my entire record kept private including my name.)	No (I want residents that have a login and password to be able to search for me in the directory.)
Private Email/Phone	Yes (I want my email and phone kept private from other residents.)	No (I want other residents that have a login and password to be able to search for my email and phone. This will not be available outside of the secure logins.)
Opt-Out	Yes (I do not want to receive any communication from the Board of Directors through the web site to my email address.)	No (I do want to receive important information through the web site sent from the Board of Directors to the email address provided.)

Return the form to your Building Captain to receive your login and password information for the web site.

If you have questions or would like the form emailed to you to submit electronically, please email the

webmaster@westwoodvillagemidlothian.com